



Risk Assessment Form adjusted for Covid-19 risks with sample risks and mitigations

Assessor	Location	Date of Assessment/ Number
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<p>Activity or Task being assessed: Event/ Club/ On-ice Session/ Group Lesson/ Individual Lesson/ Off-ice Session</p> <p>In case of an event include Visitor Profile and Attendance</p>
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<p>Who (and how many) may be affected by the task – State potential risks and identify any in the shielded or at risk category for Covid-19</p> <p>General</p> <p>Specific</p> <p>Staff,</p> <p>Volunteers,</p> <p>Organisers,</p>

Promoters Staff,
 Exhibitors,
 Contractors,
 Young/new/inexperienced staff,
 Inclusive Skaters,
 Able-bodied Skaters,
 Disabled,
 Children,
 New/expectant mothers, Elderly,
 Visitors,

Identify Hazards that could reasonably be expected to result in significant harm

Hazard	Consequences What could result from the hazard?	Risk Rating Probability x Severity = risk level	What control measures would reduce risk of injury or ill health	Revised Risk Rating Probability x Severity = risk level	Action Level High, Medium, low
Rink Surface	Risk of slips, trips and falls causing personal injury to skater	P5 X S4 = 20	<ol style="list-style-type: none"> 1. Skaters to wear necessary protective gear, including helmets where appropriate and suitable skating boots for surface 2. Accredited IS Safety Officer supervising session and ensuring that all Inclusive Skating Safety policies are followed 3. Qualified coach supervising session and all activities to ensure that all activities are safe for all participants 4. Adequate volunteers available to support activities 	P1 X S4 = 4	HIGH

			<p>5. Session attendance restricted to maximum of 10 skaters to 1 coach/ activity supervisor and subject to type of activity being undertaken and the competence level of skater</p> <p>6. Safety Officer to check the ice surface and rink barrier to ensure that the surface is safe and maintained prior to the start of the session and monitored throughout session</p> <p>7. Where defect is identified as being dangerous then the session is stopped</p>		
Skaters	Risk of personal injury or harm to themselves and others	P4 X S4 = 16	<p>1. Skaters to wear necessary protective gear, including helmets where appropriate and suitable skating boots for surface</p> <p>2. Accredited IS Safety Officer supervising session and ensuring that all Inclusive Skating Safety policies including Covid-19 are followed</p> <p>3. Qualified coach/volunteer supervising session and all activities to ensure that all activities are safe for all participants</p> <p>4. Adequate qualified volunteers available to support activities</p> <p>5. Session attendance restricted to maximum of 10 skaters to 1 coach/ volunteer activity supervisor and subject to type of activity being undertaken and the competence level of skater</p> <p>6. All skaters are registered on inclusive Skating platform and individualised risk assessment carried out and risk mitigation strategies implemented</p> <p>7. 2 Qualified First Aid officers to be present at all times</p> <p>8. Satisfactory DBS/PVG checks to be carried out. Coaches and volunteer activity supporters to have enhanced disclosure certificate</p> <p>9. Coaches, Safety officer and volunteers briefed on accident reporting procedure</p> <p>10. Safety officer, coaches and volunteers to be easily identified by skaters through uniform</p> <p>11. All skates and equipment to be well maintained and suitable for skaters.</p> <p>12. Safety officer ensures that Covid-19 policy guidelines are followed and that all participants are aware of their responsibilities.</p>	P1 X S4 = 4	HIGH

Volunteers and coaches	Risk of personal injury or harm to themselves and others	P3 X S5 = 15	<ol style="list-style-type: none"> 1. Coaches and volunteers to wear necessary protective gear, including helmets where appropriate and suitable skating boots for surface 2. Accredited IS Safety Officer supervising session and ensuring that all Inclusive Skating Safety and Covid-19 policies are followed 3. Coach and volunteers supervising session to be suitable qualified for all coaching activities and to have passed the Accredited Inclusive Skating Safety Advisor course 4. Coach and volunteers to work in accordance with all Inclusive skating policies and any other relevant government and governing body for sport guidelines. 5. Coaches and volunteers to undertake personal professional development in accordance with Inclusive Skating and other governing body for sport. 6. Coaches and volunteers ensure that Covid-19 policy guidelines are followed and that all participants are aware of their responsibilities. 7. Coaches and volunteers are aware of all risk assessments, stay alert at all times and especially before, during and immediately after the session; and, take appropriate action to minimise the risk of harm at all times. Be prepared to say No. 	P1 X S5 = 5	MEDIUM
Covid-19	Risk of spread of illness	Probability & severity will vary according to location and individual circumstances	<ol style="list-style-type: none"> 1. Suitable hygiene – hand washing and/or hand sanitiser 2. Physical Distancing measures are put in place and cover car park, facility and rink. Measures should ensure restricted and identifiable space usage at facility and on rink. A minimum of 25sqm per person should be available for each skater on rink. 3. Planning program in advance to minimise risks 4. Participants should agree not to attend activity if they are at risk of spreading Covid-19 (written consent is not required) 5. Signs should be placed at venue to advise Participants of their responsibilities 6. Sessions should be managed by Safety Officer who is trained and accepts the role and responsibilities of the Covid-19 Officer 7. Post session departure should be managed appropriately 8. Coaching and volunteer rations should be managed appropriately to ensure safety rules while skating are followed by all participants 		

			<p>9. Return to Training guidance should be communicated to all participants (letter/e-mail/social media/ signs) in advance and suitable training provided as necessary.</p> <p>10. Risk assessments should be conducted in advance and for each activity</p> <p>11. All participants should be registered and contactable</p> <p>12. Changing room/chair protocol should be put in place</p>		

Conclusion	
Overall Summary of Risk Assessment	
Further Actions required and Date complete	
Assessors Name	Date
Signature	

Current Potential Risks

Skating is a risky sport with potential risks including: falls leading to minor or major injuries, collisions, surface defects, equipment defects etc. Inclusive skaters have many challenges that add to the risks so all Inclusive Skaters require an individual risk assessment too. The Covid-19. pandemic adds the risk of illness and requires additional measures to be put in place to reduce the risk of the spread of illness.

Risk Mitigation

The Inclusive Skating and Covid-19 Safety Policy contain guidance on the identification of risk and the management and mitigation of many of the risks that arise. For example, falling is common when skating; but, we can reduce the likelihood of injury by wearing suitable protective clothing, teaching skaters how to fall and get up safely and coaching skills in a planned and progressive manner. All participants should always undertake their own risk assessment too and consider whether the activity is safe for them to do given their own personal circumstances.

Current sample protocols

The current sample protocols are not exhaustive and a full risk assessment should be carried out and co-ordinated with the facility and rink management. This risk assessment is how the activity is intended to proceed during the Covid-19 pandemic. This document evidences how you intend to reasonably protect any participants, workforce and the general public from the risk of Covid-19. Accordingly, the protocols must be reviewed regularly and changed accordingly if measures or guidance changes.

Further Support

If you need additional support contact the team at Inclusive Skating.

Completing Risk Assessments

1. A separate risk assessment should be conducted for each activity noting the location, the risk surface and facility, the date and time and the accountable manager of the activity. This could be the Safety Officer, the coach or the Leader of the Activity.
2. The format is to note down the risk along with a number scale of how severe the outcome of that risk would be prior to implementation of risk mitigation strategies. Then the prevention strategy would be noted down followed by another number from the scale of severity which should now be a lower number due to the safety precautions taken.

Probability 1=very unlikely 2=possible 3=probable 4=very likely 5=almost certainly

Severity 1= very minor 2=minor 3=serious 4=major 5=fatal

3. Details of Further Action required to control Risks should be completed when a potential risk requires further action that is not covered by the current strategies. If necessary the activity should be delayed until the additional measures are implemented. In which case the risk assessment should be repeated.
4. The conclusion should evaluate the overall outcome of the risk assessment and should be signed by the responsible person and dated. The final numbers will give an indication where the activity sits on the acceptability scale.

1-7= low risk reasonably acceptable risk, modify wherever possible. Implement control measures. Monitor
8-17 = medium risk tolerable risk. Review and modify wherever possible. Implement control measures. Monitor
18-25 = very high risk Unacceptable risk. Stop activity and modify urgently. Enforce control measures.

5. The activity should only proceed if the assessor can confirm the following. "This assessment is an accurate statement of the known hazards, risks and precautions. I certify that the control measures will prevent or, if this is not possible, control the risk subject to the level shown above and that participants will be adequately trained and supervised, and the identified control measures implemented. The contents of this assessment will be communicated to staff and all relevant persons."